METFIELD PARISH COUNCIL

Chair: Mr Peter Mortimer, Fir Tree Farm, Metfield, Harleston, Norfolk, IP20 0LP Tel: 01986 785396
Clerk: Mr Steve Blackburn, Spring Cottage, Hares Lane, Westhall, IP19 8RG Tel: 01502 575862
Email: clerk@metfieldparishcouncil.gov.uk

Councillors are summoned to a meeting of Metfield Parish Council to be held on Monday 9th November 2026 at 7.30pm in the Village Hall. All members of the public are welcome to attend.

Steve Blackburn, Clerk to the Council
2nd November 2026

AGENDA

1 Apologies for absence
2 Declarations of interests
3 To sign as an accurate record the minutes of the meeting held on 14th September 2026
4 Matters arising
5 Reports from County Councillor Sally Mittuch and District Councillor Lavinia Hadingham
Reports are circulated to Councillors and published on the Parish Council website as and when received
6 Matters raised by members of the public
7 Finance:
- (a) To confirm payments made since the last meeting
- (b) To approve payments due
- (c) To note payments received
- (d) To receive a budget and bank reconciliation as at 30 September 2026
- (e) To consider donations to be made from Council funds
- (f) Review of Cemetery charges for 2027/2028
- (g) Initial consideration of the Council's budget for 2027/2028
- (h) Extension of warranties for SID equipment – Elan City Ltd

8 Planning:
Recent applications:
DC/26/03645 – Skinners Cottage, demolition of existing workshops, new dwelling
(Circulated on 28 September)
DC/26/04184 – New buildings at Cherry Tree Farm (Circulated on 30 October)
Decisions:
DC/26/03249 – Water treatment, Wakelyns - approved
DC/26/03759 – Works to trees, Rosemary, The Street – Approved
DC/26/03762 – The Old Mill, demolition of garage and new side extension
9 Playground:
- (a) Update on improvements to date
- (b) To agree any further works, including replacement picnic benches
- (c) To consider arrangements for inspections

10 Cemetery:
- (a) Tree works
- (b) To consider installation of protective matting

11 Correspondence
12 Matters raised by Councillors

Date of Next Meeting: Monday 11th January 2027

Questions and queries can be raised in advance with the Chair, Clerk, or Councillors by email, telephone or in person.