

METFIELD PARISH COUNCIL

Chair: Mr Peter Mortimer, Fir Tree Farm, Metfield, Harleston, Norfolk, IP20 0LP Tel: 01986 785396

Clerk: Mr Steve Blackburn, Spring Cottage, Hares Lane, Westhall, IP19 8RG Tel: 01502 575862

Email: clerk@metfieldparishcouncil.gov.uk

Councillors are summoned to a meeting of Metfield Parish Council to be held on Monday 13th July 2026 at 7.30pm in the Village Hall

All members of the public are welcome to attend.



Steve Blackburn, Clerk to the Council

6th July 2026

AGENDA

- 1 Apologies for absence
- 2 Declarations of interests
- 3 To sign as an accurate record the minutes of the meeting held on 11th May 2026
- 4 Matters arising
- 5 Reports from County Councillor and District Councillor
- 6 Matters raised by members of the public
- 7 Finance:
 - (a) To confirm payments made since the last meeting
 - (b) To approve payments due
 - (c) To note payments received
 - (d) To receive a budget and bank reconciliation as at 30 June 2026
- 8 Planning:

Recent applications:
DC/26/02753 – 2 Doctors Lodge, Skinners Lane
- 9 Playground:
 - (a) Update on improvements to date
 - (b) To agree further works
 - (c) To consider arrangements for local inspections
- 10 Cemetery
- 11 Emergency Planning – progress report
- 12 Consideration of the appointment of a second Vice Chair of the Council
- 13 Matters raised by Councillors
- 14 Correspondence
- 15 Vacancy for a Parish Councillor

Date of Next Meeting: Monday 14th September 2026

Questions and queries can be raised in advance with the Chair, Clerk, or Councillors by email, telephone or in person.