

METFIELD PARISH COUNCIL

Chair: Mr Peter Mortimer, Fir Tree Farm, Metfield, Harleston, Norfolk, IP20 0LP Tel: 01986 785396

Clerk: Mr Steve Blackburn, Spring Cottage, Hares Lane, Westhall, IP19 8RG Tel: 01502 575862

Email: MetfieldParishCouncil@outlook.com

Councillors are summoned to a meeting of Metfield Parish Council to be held on Monday 12th January 2026 at 7.30pm in the Village Hall

All members of the public are welcome to attend.



Steve Blackburn, Clerk to the Council

5 January 2026

AGENDA

- 1 Apologies for absence
- 2 Declarations of interests
- 3 To sign as an accurate record the minutes of the meeting held on 10 November 2025
- 4 Matters arising
- 5 Reports from County Councillor Henry Lloyd and District Councillor Lavinia Hadingham
- 6 Matters raised by members of the public
- 7 To consider purchase of a third speed indicator device
- 8 Finance:
 - (a) To confirm payments made since the last meeting
 - (b) To approve payments due
 - (c) To receive a budget and bank reconciliation as at 31 December 2025
 - (d) To consider the Council's budget and to set a precept for 2026/2027
- 9 Planning:
 - (a) To confirm decisions since the last meeting
DC/25/05119 – Discharge of conditions – biodiversity report, Hattens Farm
 - (b) New applications
DC/25/05455 – Replacement of 7 fire-damaged buildings, Cherry Tree Farm
DC/25/05536 – Installation of solar panels – Street Barns
- 10 Maintenance of roadside hedges
- 11 Playground report
- 12 Review and adoption of Council Policies: Standing Orders, Financial Regulations and GDPR documentation
- 13 Update on transfer to a .gov.uk domain and email addresses and adoption of an Information Technology policy
- 14 Matters raised by Councillors
- 15 Correspondence

Date of Next Meeting: Monday 9th March 2026

Questions and queries can be raised in advance with the Chair, Clerk, or Councillors by email, telephone or in person.